

**Decision Maker:** PORTFOLIO HOLDER FOR RENEWAL AND RECREATION

**Date:** For Pre-Decision Scrutiny by the Renewal and Recreation Policy Development and Scrutiny Committee on Wednesday 6<sup>th</sup> April 2016

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** MYTIME ACTIVE - INVESTMENT FUND PROPOSALS 2016/17

**Contact Officer:** John Gledhill, Leisure Client  
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**Chief Officer:** Executive Director of Environment & Community Services

**Ward:** (All Wards);

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1. Reason for report

This report provides the Renewal & Recreation Policy Development and Scrutiny Committee and Portfolio Holder with the Mytime Active (Mytime) Investment Fund proposals for 2016-17. Mytime are seeking approval for the 2016/17 Investment Fund to be released to deliver the schemes as detailed in Appendix 1.

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2. **RECOMMENDATION(S)**

- 2.1 That the Renewal & Recreation Policy Development and Scrutiny Committee note the content of this report and provide their comments to the Portfolio Holder.
- 2.2 That the Renewal & Recreation Portfolio Holder note the contents of this report, including the comments from the PDS Committee, and agree to release the 2016/17 (Year 13) Investment Fund to Mytime to deliver the projects proposed within Appendix 1.

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Quality Environment:
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## Financial

1. Cost of proposal: £639k
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Recreation
  4. Total current budget for this head: £639k
  5. Source of funding: Existing revenue budget 2016/17
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## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
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## Legal

1. Legal Requirement: None:
  2. Call-in: Applicable:
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Approximately 3.0 million attendances per annum across Mytime Leisure Centres.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 Under the contractual arrangements contained within the Deed of Variation agreed between Mytime and the Council on 1<sup>st</sup> November 2011, Mytime shall provide an Annual Report to the Council, and prior to the submission of the Annual Report they shall prepare and agree with the Council proposals for spending within the Investment Fund that the Council provides to Mytime annually.
- 3.2 At the Renewal and Recreation PDS and Portfolio Holder meeting of 27<sup>th</sup> October 2015, Mytime submitted its Annual Report to the Council for 2014/15 including details of their proposals for the backlog of the investment fund (total £1.51m) along with Mytime's proposals for the investment fund for 2016/17 (total £644k).
- 3.3 The Renewal and Recreation Portfolio Holder resolved at that meeting to agree the release of £1.51k backlog Investment Fund to Mytime, but did not agree to the release of the Investment Fund for 2016/17, as part of those proposals were not considered suitable for funding through the Fund.
- 3.4 Following the October 2015 meeting Mytime have submitted to the Council a set of updated proposals for consideration by Council Officers. Officers have subsequently met with Mytime to further discuss and refine these proposals and a final set of proposals has been submitted by Mytime, as detailed within Appendix 1.
- 3.5 In summary the Mytime 2016/17 proposals are for the following improvements:

Upgrades to soft play children's play facilities at the Walnuts, Spa and Pavilion leisure Centres	£300k
Gym kit replacement as part of rolling improvements programme	£250k
Environmental Management improvement including facility lighting upgrades	£94k
<b>Total</b>	<b>£644k</b>

- 3.6 The Mytime 2016/17 proposals accord with previous schemes that Mytime have delivered through Investment Fund monies approved by the Council. The 2016/17 proposals seek to upgrade the facilities and improve the customer experience across the Mytime portfolio.
- 3.7 Subject to the Investment Fund proposals within Appendix 1 being agreed at this Committee, the Council will need to receive detailed costings, plans and drawings for the proposals, which will need to be considered and agreed by Officers from the Councils Property Section to ensure that the Council as the landlord is agreeable to the changes being proposed. This is normal procedure for any schemes that may have a structural impact on the building.
- 3.8 The investment Fund will continue to be administered by the Council through the 'agency agreement' between the Council and Mytime and used for previous Investment Fund spending.

### 4. POLICY IMPLICATIONS

- 4.1 The proposals support the Councils Building a Better priorities.

### 5. FINANCIAL IMPLICATIONS

- 5.1 Mytime have submitted proposals to spend the Investment Fund 2016/17 as detailed in Appendix 1, totalling £644k.

5.2 The current budget held for the Investment Fund for 2016/17 is £639k as inflation of 0.5% was applied to the 2015/16 budget. Actual inflation applied to the grant was 1.3% in accordance with the funding agreement and therefore savings of £5k will have to be identified to ensure that the budget is balanced for 2016/17.

<b>Non-Applicable Sections:</b>	Legal, Personnel
Background Documents: (Access via Contact Officer)	Mytime Active Annual Report 2015/16, Renewal and Recreation Portfolio Holder 27 <sup>th</sup> October 2015  Contractual documents between the Council and Mytime Active